

ABC ASSOCIATION
MANAGEMENT COMPANY
MANAGEMENT COMPANY ADDRESS
CITY ST 12345

Unit No.
A1081

Place your company
logo here.

+ 0582727 000000005 9CH14 0060329

OWNER NAME
ADDRESS LINE 1
ADDRESS LINE 2
CITY, STATE ZIP



PAYMENT NOTICE

MANAGEMENT COMPANY
(888) 888-8888

MISC MESSAGE FIELD FOR UP TO 70 CHARACTERS

ASSOCIATION: **ABC ASSOCIATION**
SERIAL ACCT. NO. **ABC A1081**

AMOUNT DUE: **\$100.00**
DUE DATE: **01/01/21**

Payment Options

Additional details are included on the back of this document.

- Pay Online at Truist.com/payments**
 Make your payment online via credit/debit card or eCheck. Visit us at Truist.com/payments and log in with the following:
 Bill Pay Number: **1111111112**
 Serial Account Number: **ABC A1081**
 Unit Number: **A1081**
- Pay Automatically with Association Pay (ACH)**
 To sign up for recurring ACH, log in at Truist.com/payments using the credentials above and click the Association Pay Online Enrollment link or complete the form included in this mailing.
- Pay Online using your Bill Pay Provider**
 If you use an online bill payment system, use the following information to set up your payment (additional details on back):
 Payee: **ABC ASSOCIATION**
 Payee Address: **PO BOX 628207 ORLANDO, FL 32862-8207**
 Payee Phone Number: **(888)-722-6669**
 Bill Pay Account Number: **1111111112**
- Pay by Check**
 Mail your check along with the payment coupon below using the enclosed envelope or take your check and coupon to any BB&T branch. BB&T and SunTrust have joined to become Truist. Soon you will see Truist signage at all of our BB&T and SunTrust branches. Until that time, in-person payments can only be accepted at branches with BB&T signage. Payments processed in a BB&T branch will post the following business day.

Important Information

- If your address changes or you have questions on your account please notify MANAGEMENT COMPANY CONTACT NAME (888) 888-8888

Fold on top perforation, detach coupon, and return it with your payment. Truist Bank, Member FDIC

BILL PAY ACCOUNT NO.
1111111112

SERIAL ACCT. NO.
ABC A1081

UNIT NO.
A1081

| DUE DATE | AMOUNT DUE |
|-----------------|-------------------|
| 01/01/21 | \$100.00 |

OWNER NAME
ADDRESS LINE 1
ADDRESS LINE 2
CITY, STATE ZIP

ABC ASSOCIATION
MANAGEMENT COMPANY
PO BOX 628207
ORLANDO, FL 32862-8207



FEE DESCRIPTION
LATE MESSAGE 1
LATE MESSAGE 2
ADDITIONAL UNIT COMMENT

AMOUNT
ENCLOSED:

CHECK NO.

RETURN COUPON WITH CHECK

8920711111111112ABCA1081000123456789013000000100003



Association Services

Additional information on making your payment.

Paying online via credit/debit card or eCheck - Go online at [Truist.com/payments](https://www.truist.com/payments) to pay by Visa®, MasterCard®, American Express®, or Discover®. Payments are processed the next business day. All debit cards and credit cards will incur a convenience fee. The exact convenience fee on all credit and debit card transactions will be displayed before a payment is submitted online. The maximum online payment amount is \$10,000 for a single credit/debit card payment transaction.

Go online at [Truist.com/payments](https://www.truist.com/payments) and make a one-time electronic funds transfer by ACH debit from a checking or savings account at any U.S. financial institution. No convenience fee is charged for payments made online by eCheck. The maximum online payment amount is \$20,000 for a single eCheck payment.

Paying Automatically with Association Pay (ACH) - Have payments automatically deducted directly from a bank account at a U.S. financial institution. Homeowners can enroll online at [Truist.com/payments](https://www.truist.com/payments) or by mail. Payments are debited on the third of the month. If the third falls on a weekend or holiday the payments are debited on the following business day.

Using your Bill Pay Provider - Provide the bill pay account number only. Do not add any other letters, numbers or identifying words in the account number area. If you currently use or are enrolling for the first time in an online bill payment system with your bank or other bill pay provider to make your payments, please use the information on the front of this notice to set-up your payment. If you use this payment method you should ensure your account is updated accordingly. When using a bill pay service, your payment may not be processed on the same day that the funds are debited from your account. You should allow five business days for the payment to be processed or you may be subject to a late fee from your association.

Paying by check:

- Payment coupons are required for all check payments, whether mailed or taken to a branch.
- Write "U.S. Funds" on checks that are drawn on a Canadian bank account when check is to be processed in U.S. Funds.
- Make checks payable to the legal name of your association.
- Write the bill pay account number located on the payment coupon on your check.
- Do not mail cash.
- Post-dated checks will be processed upon receipt.
- Mail all non-payment correspondence to your management company or association. Truist has no responsibility to forward any non-payment correspondence received at the lockbox address. Any such non-payment correspondence received by Truist may be destroyed at the sole discretion of Truist.

Additional Information:

- Questions about your payment history, late fees or account status should be directed to your management company or association.
- If your association has directed you to make your payments elsewhere or has refused prior payment as a result of delinquent payments, making your payments to Truist will not ensure the payment will be accepted and posted by your association.